

**COMPANY (OR COMMUNITY BANK) WHERE SHARES ARE HELD**

Shareholder Name(s) (as it appears on the Register)

Shareholder Address (as it appears on the Register)

**Request to Consolidate Holdings**

- ✓ Please use a black pen and print in CAPITAL letters.
- ✓ Please refer to instructions on the back of this form.

**A Request to Consolidate**

I/We hereby state that I/we are the legal owner(s) of shares recorded on the register under holder numbers:

Holder Number	Holder Number
Holder Number	Holder Number

and request that our holdings be consolidated under holder number:

Holder Number

**B Sign and Date**

I/We authorise you to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions in respect of my/our shares.

Individual/Shareholder 1	Shareholder 2	Shareholder 3
Sign .....  Print .....  Director	Sign .....  Print .....  Director/Company Secretary	Sign .....  Print .....  Sole Director and Sole Company Secretary

<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="font-size: 2em;">/</span> <span style="font-size: 2em;">/</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Day</span> <span>Month</span> <span>Year</span> </div>	( ) Contact Number
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**\* C Identification**  
Please ensure that a certified copy of photo identification is attached.

**\* D Share Certificates**  
Please ensure that all original share certificates are attached.

## How to complete this form

This form is used to combine shareholdings where more than one holding exists in the same name.

### **A** Request to Consolidate

- Enter the holder numbers for each holding that you want consolidated.
- Enter the holder number that you want your holding consolidated into.

The name and address of each holding being consolidated must be identical.

The instructions held on the remaining holder number will apply to the consolidated holding.

### **B** Sign and Date

- Individual:** This form is to be signed by the shareholder.
- Joint Holding:** Where the holding is in more than one name, all of the shareholders must sign.
- Power of Attorney:** To sign as power of attorney attach a certified copy of the power of attorney to this form if not previously provided to the registry.
- Companies:** Please indicate the office held by signing in the appropriate space.

### **C** Identification (to protect your investment)

- Individual:** This form **must** be accompanied by a certified copy of a photo identification document such as an Australian drivers licence or passport.
- Companies:** This form **must** be accompanied by a certified copy of the most recent company statement issued by ASIC and a certified copy of current drivers licence or passport for each office bearer signing the form. Please ensure the company key on the company statement is not visible.

The certification must contain a statement that it is a 'true and correct copy' of the original. The certification must be original (that is, no photocopies or faxes). Documents can be certified by:

- |                                   |   |  |                          |
|-----------------------------------|---|--|--------------------------|
| ▪ Chartered Accountant            | ▪ Member of the Police Force                            | ▪ Barrister or Solicitor                     | ▪ Pharmacist             |
| ▪ Certified Practising Accountant | ▪ Australian Defence Force Officer                      | ▪ Diplomatic or Consular Officer             | ▪ Notary Public          |
| ▪ Postmaster                      | ▪ Legally qualified Medical Practitioner                | ▪ Sheriff or Deputy Sheriff                  | ▪ Officer of the Court   |
| ▪ Justice of the Peace            | ▪ Manager of a Bank or Credit Union or Building Society | ▪ Commissioner for Affidavits & Declarations | ▪ Minister of Parliament |
| ▪ Veterinary Surgeon              |   |  | ▪ Marriage Celebrant     |

### **D** Share Certificates

All original share certificates that are part of this consolidation request must be attached. A new share certificate reflecting the consolidated holding will be issued.

If the original share certificate has been lost or destroyed please also complete the relevant Certificate Replacement Request form. You may download this from <http://www.afsbendigo.com.au/share-registry-guides-and-forms/>

### **E** Please return your completed form and documents to:

**AFS & Associates Pty Ltd**  
**Share Registry**  
**PO Box 454**  
**Bendigo VIC 3552**