Getting started with Registry Direct

By registering to use the Registry Direct platform you will be able to check your holding balance, update your personal details, view dividend distribution summaries and more.

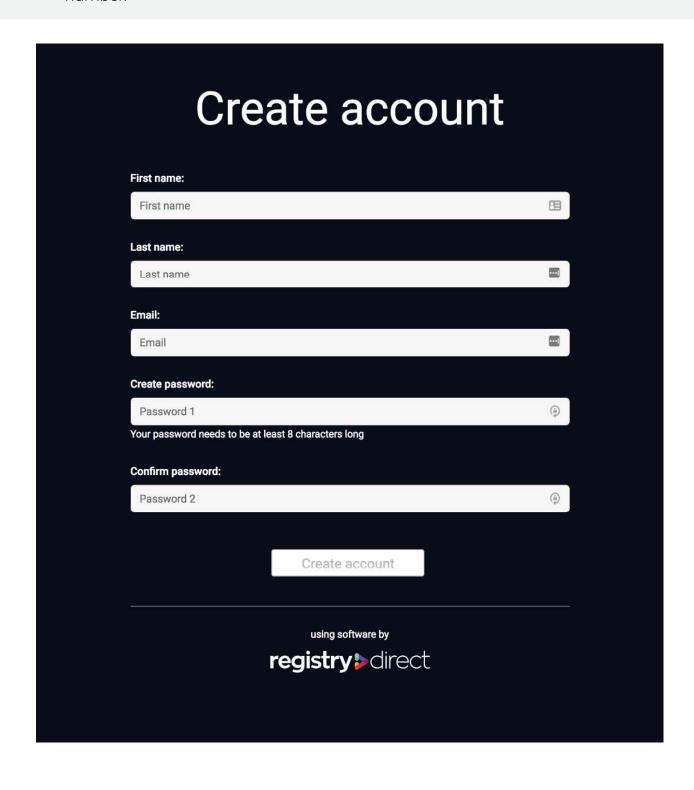






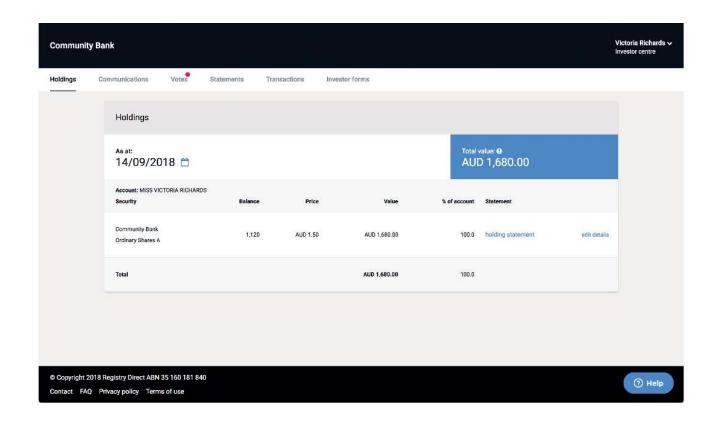
Once you've received an invitation in the post or in your email inbox, just follow the steps in the invitation to set up your account.

For your security you will need to provide your email address and mobile number.





Holdings information is available on the Investor centre home page.

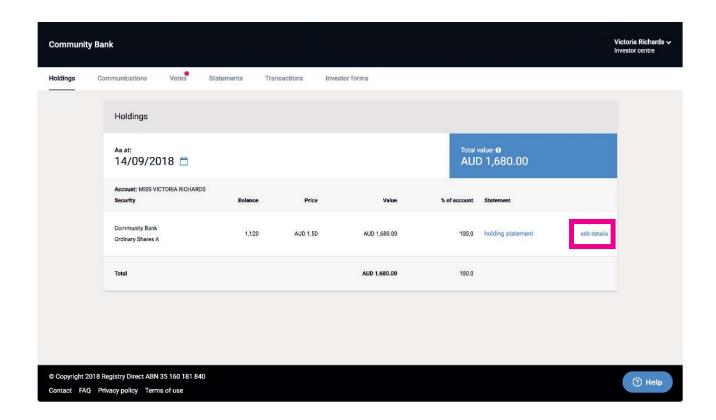




View the details of a holding

Each holding has its own page where you can specify the address, bank account details for direct crediting, and tax information of the holding.

To access the details of a holding, click on edit details for the holding you wish to edit.

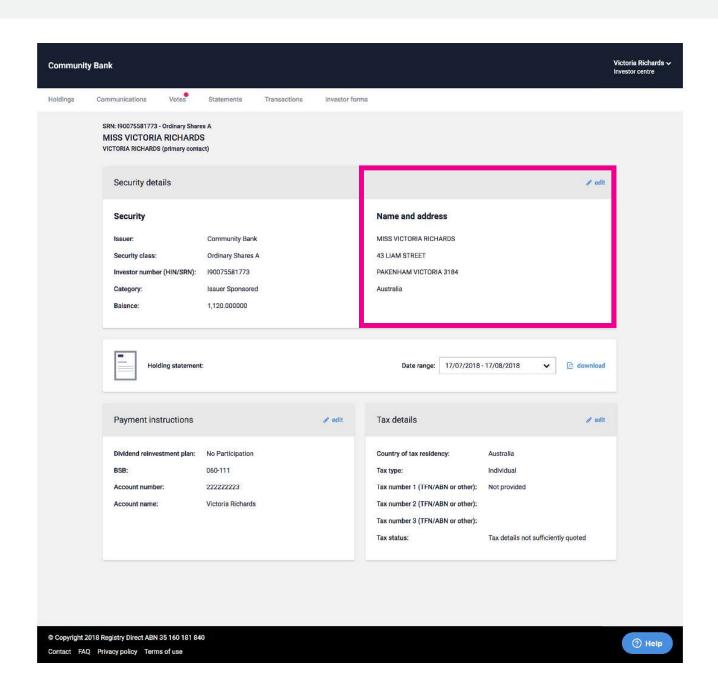




Update your address details

The platform allows you to have a different address for each of your holdings.

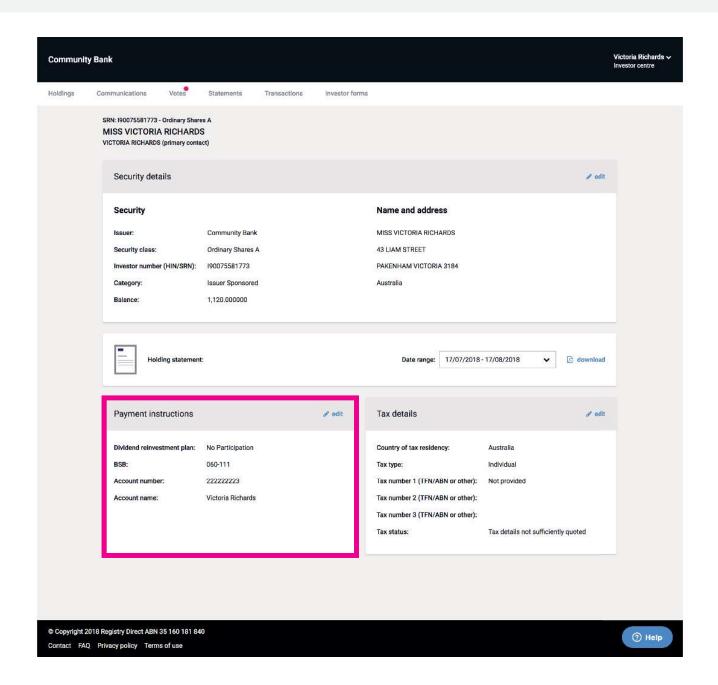
To update the address of a holding click edit in the 'Name and address' section.





Advise your banking details for direct crediting

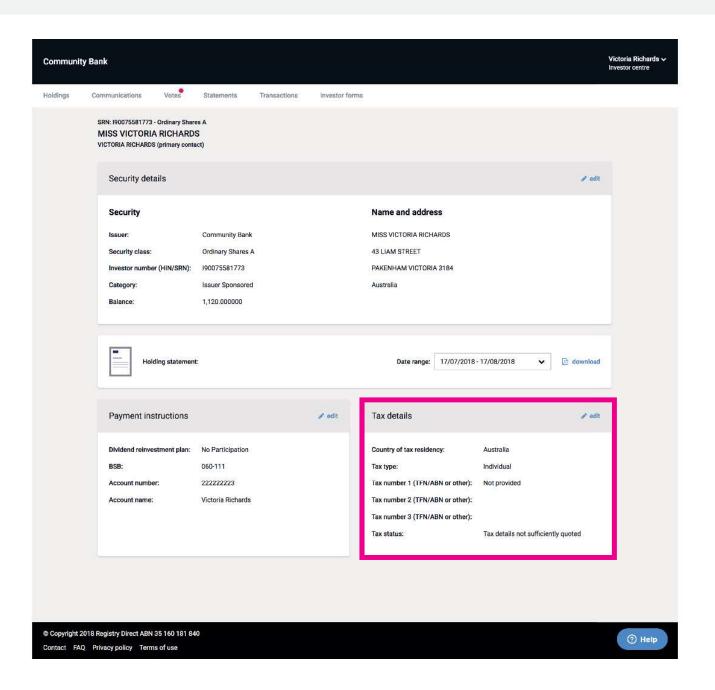
The platform allows you to have different bank details for direct crediting for each of your holdings. To add or update your banking details for direct crediting click edit in the 'Payment instructions' section.





Provide your country of residency and your Tax File Number

The platform allows you to have different tax details for each of your holdings. To provide your country of residency and your Tax File Number click edit in the 'Tax details edit' section.

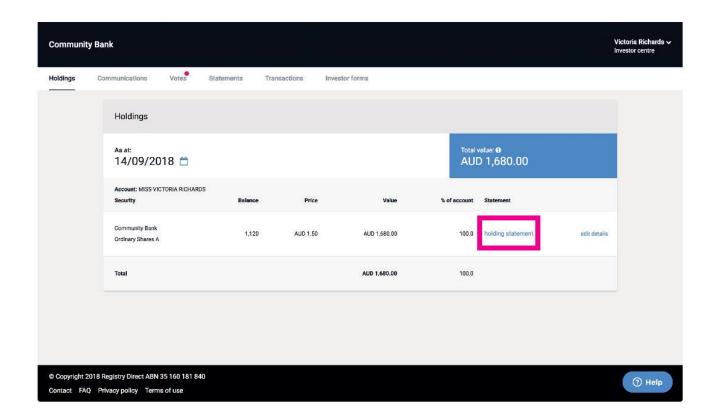




Generate holding statements

You can generate a holding statement for any period for any of your holdings.

On the home page, click on **holding statement**, select your date range and then click **download**.

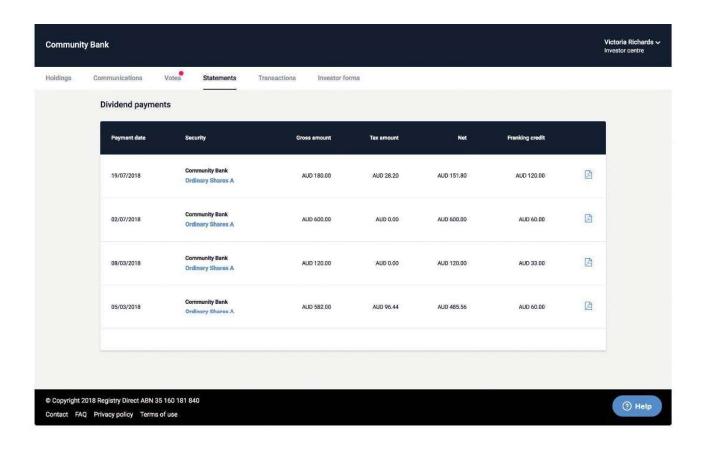




Access to dividend distribution summaries

If you have been issued a dividend payment for one of your holdings, you will receive an email with your dividend statement.

You can also access your dividend statements from the dividend statements page at any time.



For more instructions on how to use Registry Direct:

Visit help.registrydirect.com.au or call AFS & Associates on 03 5443 0344



