

COMPANY (OR COMMUNITY BANK) WHERE SHARES ARE HELD

Shareholder Name(s) (as it appears on the Register)

Shareholder Address (as it appears on the Register)



PO Box 454
Bendigo VIC 3552

03 5443 0344

shareregistry@afsbendigo.com.au
afsbendigo.com.au/shareholders

Change of Name

- ✓ Please use a black pen and print in CAPITAL letters.
- ✓ Please refer to instructions on the back of this form.

A New Name(s)

Shareholder 1 (full name): _____

Shareholder 2 (full name): _____

Shareholder 3 (full name): _____

Holding Designation (if applicable): < _____ A/C >

B Reason for Name Change

<input type="checkbox"/> Change of name by marriage	<input type="checkbox"/> Reverting to maiden/former name
<input type="checkbox"/> Change of name for company	<input type="checkbox"/> Change of name by amending birth certificate or deed poll
<input type="checkbox"/> Spelling correction	<input type="checkbox"/> Change, add or delete a holding designation
<input type="checkbox"/> Addition of a middle name	<input type="checkbox"/> Other. Please specify.....

C Sign and Date

I/We authorise you to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions in respect of my/our shares. I/we are one and the same as the name registered on this holding and there has been no change in beneficial ownership. In consideration of the share issuer amending the register in accordance with my/our instructions set out above I/we hereby covenant to indemnify and forever keep indemnified the share issuer, the directors and trustees of the share issuer, AFS & Associates Pty Ltd and the directors and officers of AFS & Associates Pty Ltd from and against all losses in respect thereof and all claims, actions, proceedings, demands, costs and expenses whatsoever which may be made or brought against them by reason of compliance with this request.

Individual/Shareholder 1	Shareholder 2	Shareholder 3
Sign _____ Print _____ Director	Sign _____ Print _____ Director/Company Secretary	Sign _____ Print _____ Sole Director and Sole Company Secretary
_____ / _____ / _____ Day Month Year		() Contact Number

D Share Certificate(s)
Please ensure that the original share certificate(s) is/are attached.

E Supporting Documentation
Please ensure that the required supporting documentation is attached - refer to instructions over page.

*** F Identification**
Please ensure that a certified copy of photo identification is attached - refer to instructions over page.

How to complete this form

This form is to be used where a shareholder has changed their/its name. There must be no change in beneficial ownership of the shares. If there is a change in beneficial ownership please complete a Transfer Form.

A New Name(s)

Record name as it should appear on the register.

B Reason for Name Change

Select the reason for name change.

C Sign and Date

Please ensure that you read and understand the indemnity statement.

Individual: This form is to be signed by the shareholder.

Joint Holding: Where the holding is in more than one name, all of the shareholders must sign.

Power of Attorney: To sign as power of attorney attach a certified copy of the power of attorney to this form if not previously provided to the registry.

Companies: Please indicate the office held by signing in the appropriate space.

D Share Certificate

Please ensure that you return your original share certificate(s). A new certificate will be issued reflecting the new name of the holding.

If the original share certificate has been lost or destroyed please also complete the relevant Certificate Replacement Request form. You may download this from <http://www.afsbendigo.com.au/share-registry-guides-and-forms/>

E Supporting Documentation

The documentation submitted must provide a link between the existing name on the register and the new name.

Marriage: Certified copy of marriage certificate

Company: Certified copy of the certificate of registration of change of name

Spelling Corrections: No supporting documentation other than identification displaying the correct spelling that is provided under Section F below.

Addition of a Middle Name: No supporting documentation other than identification displaying the middle name that is provided under Section F below.

Reverting to Maiden/Former Name: Certified copy of marriage certificate

Birth Certificate Change/Deed Poll: Certified copy of the certificate of name change or registered deed poll document

Holding Designation: No supporting documentation other than identification in Section F below

Other: Documentation that clearly shows the link between the old name and new name.

F Identification (to protect your investment)

Identification is required in addition to any supporting documentation that is being provided under Section E.

Individual: This form **must** be accompanied by a certified copy of a photo identification document such as an Australian drivers licence or passport.

Companies: This form **must** be accompanied by a certified copy of the most recent company statement issued by ASIC and a certified copy of current drivers licence or passport for each office bearer signing the form. Please ensure the company key on the company statement is not visible.

The certification must contain a statement that it is a 'true and correct copy' of the original. The certification must be original (that is, no photocopies or faxes). Documents can be certified by:

- | | | | |
|-----------------------------------|---|--|--------------------------|
| ▪ Chartered Accountant | ▪ Member of the Police Force | ▪ Barrister or Solicitor | ▪ Pharmacist |
| ▪ Certified Practising Accountant | ▪ Australian Defence Force Officer | ▪ Diplomatic or Consular Officer | ▪ Notary Public |
| ▪ Postmaster | ▪ Legally qualified Medical Practitioner | ▪ Sheriff or Deputy Sheriff | ▪ Officer of the Court |
| ▪ Justice of the Peace | ▪ Manager of a Bank or Credit Union or Building Society | ▪ Commissioner for Affidavits & Declarations | ▪ Minister of Parliament |
| ▪ Veterinary Surgeon | | | ▪ Marriage Celebrant |

G Please return your completed form and documents to:

AFS & Associates Pty Ltd
Share Registry
PO Box 454
Bendigo VIC 3552

Privacy Clause: AFS & Associates Pty Ltd advises that Chapter 2C of the *Corporations Act 2001* requires information about you as a shareholder (including your name, address and details of the shares you hold) to be included in the public register of the entity in which you hold shares. Information is collected to administer your shareholding and if some or all of the information is not collected then it might not be possible to administer your shareholding. Your personal information may be disclosed to the entity which you hold shares. You can obtain access to your personal information by contacting us at the address or telephone number shown on this form. Our privacy policy is available on our website (www.afsbendigo.com.au).